

Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:30 p.m. in room #93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards.</p>	
<p>Motion by Johnson, seconded by Downey, to go into Exempt Session to discuss CSE recommendations at 6:31 p.m. Yes-7 No-0. Carried.</p>	<p>Exempt Session</p>
<p>CSE Chairperson Rhonda Burnside entered the meeting at 6:31 p.m. to lead a discussion on CSE recommendations.</p>	
<p>Burnside left the at 6:37 p.m. exempt session continued until 6:51 p.m.</p>	
<p>Discussion ensued; no action taken.</p>	
<p>Motion by Downey, seconded by O’Hara, to leave Exempt Session at 6:51 p.m. Yes-7 No-0. Carried.</p>	
<p>Recess: 6:51 p.m. – 7:00 p.m.</p>	
<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, Elementary Principal Mike Snider, and Clerk Sheila Nolan.</p>	
<p>Visitors/Staff: 5</p>	
<p>Board President Salisbury led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by Johnson, seconded by Downey, to approve the Re-organizational/Regular Board Meeting Minutes of July 10, 2023, as presented. Yes-7 No-0. Carried.</p>	<p>7-10-23 Re- Org/Reg Brd Mtg Min</p>

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<p>Motion by Johnson, seconded by O’Hara, to adopt the Agenda and Addendum as presented. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda & Addendum</p>
<p><u>Public Comment</u>- None</p>	
<p><u>Presentations</u>- Capital Project Update - Delta Architects & School House: Rick Alba from Delta and Melissa Secord from School House:</p> <ul style="list-style-type: none"> • Updated the board on the construction process. At this time, we are on track with the timeline. 	<p>Delta/School House</p>
<p>Administrator’s Report- Elementary Principal Mike Snider</p> <ul style="list-style-type: none"> • Completed the K-2 Summer Academic Program. There were about 36 students that attended. • July 24-27 kindergarten screening. • Attended a couple of conferences. • Continuing to plan for the 23-24 school year. 	<p>M. Snider</p>
<p>Supt. Richards introduced the new Director of Special Programs, Rhonda Burnside.</p>	
<p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> • Explained to the board the reserve funding recommendation on the agenda. • Tax Levy increase of 1.9%. • Added a Taxes tab on the website for tax information. 	<p>P. Loker</p>
<p>Superintendent’s Report-Dr. David S. Richards</p> <ul style="list-style-type: none"> • The LINKS Team will be meeting August 14-15 to work on the 23-24 plan. Board member Jilene Nordberg will be joining the LINKS team as a board member/parent representative. 	<p>Supt. Richards</p>
<p><u>Administrative Action</u></p>	
<p>Motion by Downey, seconded by O’Hara, to approve the following resolutions 4.1-4.41 and Addendum 4.42 as presented. Yes-7 No-0. Carried.</p>	
<p>Warrants and Budget Status Reports were given to the Board for information only.</p>	<p>Monthly Reports</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p>	<p>Treasurer’s Report</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.</p>	<p>CSE Recommendations</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the Repair Reserve, in the amount of \$100,000.</p>	<p>Funding Repair Reserve</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the TRS Reserve, in the amount of \$135,000.</p>	<p>Funding TRS Reserve</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfers of available unspent appropriations from other codes within each program budget into the Retirement Reserve, in the amount of \$100,000.</p>	<p>Funding Retirement Reserve</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfers of available unspent appropriations from other codes within each program budget into EBLAR, in the amount of \$81,000.</p>	<p>Funding EBALR Reserve</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize the transfer of available unspent appropriations from other codes within each program budget into the New Capital Reserve, in the amount of \$1,000,000.</p>	<p>Funding New Capital Reserve</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2023-2024 District Safety Plan as presented.</p>	<p>Approve District Safety Plan 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of unused/damaged technology items as presented.</p>	<p>Approve Technology Surplus</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2023-2024 LINKS Team as presented.</p>	<p>Approve LINKS Team 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident tuition students for the 2023-2024 school year as presented.</p>	<p>Approve Non-Resident Students</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Sidney CSD for Modified Field Hockey for the 2023-2024 school year as presented.</p>	<p>Approve Field Hockey Sports Merger w/Sidney CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Modified and Varsity Football for the 2023-2024 school year as presented.</p>	<p>Approve football Sports Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for Varsity Boys Soccer for the 2023-2024 school year as presented.</p>	<p>Approve Soccer Sports Merger w/Franklin CSD</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of old metal bleachers at the elementary school as presented.</p>	<p>Approve Metal Bleachers Surplus</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Building Condition Survey proposal as presented.</p>	<p>Approve Building Condition Survey Proposal</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kaleigh Barber as the greeter/parent coordinator for the 2023 kindergarten screening as presented.</p>	<p>Approve Greeter/Parent Coord., K. Barber</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2023-2024 fall sports season as presented.</p>	<p>Approve Fall Sports Event Workers 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve coaching positions for the 2023-2024 school year as presented.</p>	<p>Approve Coaches 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Transportation Dispatcher at a stipend of \$2,317 for the 2023-2024 school year.</p>	<p>Appoint A. Birdsall Trans. Dispatcher</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Tax Collector at a stipend of \$2,897 for the 2023-2024 school year.</p>	<p>Appoint A. Birdsall Tax Collector</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Amber Birdsall Central Treasurer for Student Accounts at a stipend of \$2,317 for the 2023-2024 school year.</p>	<p>Appt. A. Birdsall Central Treas. Student Accts.</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Care Program workers for the 2023-2024 school year as presented.</p>	<p>Approve ASC Workers 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Robert Palmer’s permanent appointment as a cleaner, effective August 22, 2023, as presented.</p>	<p>Approve Perm. Appt. R. Palmer, Cleaner</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Tisha Degner’s permanent appointment as a food service helper, effective August 31, 2023, as presented.</p>	<p>Approve Perm. Appt. T. Degner, FSH</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kimberlee Ryan as a per-diem 1:1 registered nurse at Otsego Christian Academy (OCA) for the 2023-2024 school year at an hourly rate of \$35.00 per hr. as presented. (Replaces Susan Dulkis)</p>	<p>Approve Perm- Diem 1:1 Nurse, K. Ryan</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Martha Vanderlip’s resignation with regret and gratitude as part-time lunch recess aide, effective June 30, 2023, as presented.</p>	<p>Accept Resignation, M. Vanderlip</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2023-2024 school year as presented.</p>	<p>Approve Non- Teaching Subs 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2023-2024 school year as presented.</p>	<p>Approve Teacher Subs 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint teachers for the 2023 kindergarten screening as presented.</p>	<p>Approve Teachers for Kindergarten Screening</p>
<p>BE IT RESOLVED THAT Rhonda Burnside is hereby certified as Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;</p>	<p>Qualified Lead Evaluators of Classroom Teachers</p>

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<p>(1) Evidence-based observation techniques that are grounded in research;</p> <p>(2) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;</p> <p>(3) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher’s practice;</p> <p>(4) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;</p> <p>(5) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its classroom teachers;</p> <p>(6) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:</p> <p style="padding-left: 20px;">(a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and</p> <p style="padding-left: 20px;">(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and</p> <p style="padding-left: 40px;">(7) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.</p> <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District’s annual professional performance review plan.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rhonda Burnside as a per-diem Director of Special Programs from July 24-27, 2023, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Rhonda Burnside, Director of Special Programs, to a four-year probationary appointment in Administration, effective July 31, 2023, and ending July 30, 2027, salary \$80,000 pro-rated as presented. (Replaces Katherine Mazourek).</p>	<p style="text-align: center;">Approve Per-Diem Director of Spec Prog., R. Burnside</p> <p style="text-align: center;">Appoint Prob. Appt. Director of Special Programs, R. Burnside</p>
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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Ashley Searing as a per-diem School Counselor from August 23-24 & August 28-31, 2023, as presented.</p>	<p>Approve Per-Diem Counselor, A. Searing</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Ashley Searing, to a four-year probationary appointment in the tenure area of School Counselor, effective date September 1, 2023, and ending August 31, 2027, Masters Step 1 at a salary of \$54,792, as presented. (Replaces Ashley Benz)</p>	<p>Appoint Prob. Appt. School Counselor, A. Searing</p>
<p>This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.</p>	
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE and CPSE committees for the 2023-2024 school year as presented.</p>	<p>Approve CSE/CPSE Committees 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Lori Harvey, Students Accounts Advisor, for the 2023-2024 school year (stipend per teachers' contract).</p>	<p>Appt. L. Harvey Student Accts. Advisor</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Tracey Parker as a summer schoolteacher for Regents Review from August 8-15, 2023, as presented.</p>	<p>Appoint Summer School Teacher, T. Parker</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Justin Lichtenwalner, to a four-year probationary appointment in the tenure area of Physical Education, effective date September 1, 2023, and ending August 31, 2027, Bachelors Step 1 at a salary of \$51,623, as presented, pending certification. (Replaces Jen Barnes-moving to MS/HS)</p>	<p>Appoint Prob. Appt. Physical Ed. Teacher, J. Lichtenwalner</p>
<p>This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the</p>	

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Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

RESOLUTION TO CONFIRM TAX AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters as the Annual School Meeting to raise for the current budget of the 2023-24 school year a sum not to exceed \$7,673,829;

THEREFORE BE IT RESOLVED that the board fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Franklin	160,826	76.00	3,355.42
Sidney	26,072,905	58.55	706,101.18
Butternuts	2,907,799	78.40	58,810.21
Laurens	793,237	75.14	16,739.26
Oneonta	3,436,531	78.00	69,860.24
Otego	205,469,540	93.00	3,503,283.24
Unadilla	98,280,190	47.00	3,315,679.46
TOTALS	337,121,028		7,673,829

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/2023 and end 11/3/2023 giving the tax warrant an effective period of 64 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

Confirm Tax &
 Authorize Tax
 Levy

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AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,
2nd month interest of 2 percent added,
3rd month or fraction thereof, interest of 3 percent added.

RESOVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.

MOTION CONCERNING TAX WARRANT

Motion by Johnson, seconded by Clapper, to approve the following resolutions 4.43 as presented. Yes-7 No-0. Carried.

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 1. 90% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of UNATEGO school district Town(s) of FRANKLIN, SIDNEY, BUTTERNUTS, LAURENS, ONEONTA, OTEGO, UNADILLA County(ies) of DELAWARE & OTSEGO New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2023 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on November 3, 2023.

To collect taxes in the total sum of \$7,673,829 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

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To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period.

To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote:

David Clapper-Yes

Brian Davis-Yes

Matthew Downey-Yes

Janette Johnson-Yes

Jilene Nordberg-Yes

Cindy O'Hara-Yes

James Salisbury-Yes

Motion Carried.

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<p><u>Public Comment</u>- None</p> <p><u>Round Table Discussion</u>- None</p> <p><u>Adjourn:</u> Motion by Johnson, seconded by O’Hara, to adjourn the meeting at 7:26 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Sheila Nolan District Clerk</p>	<p>Adjournment</p>
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